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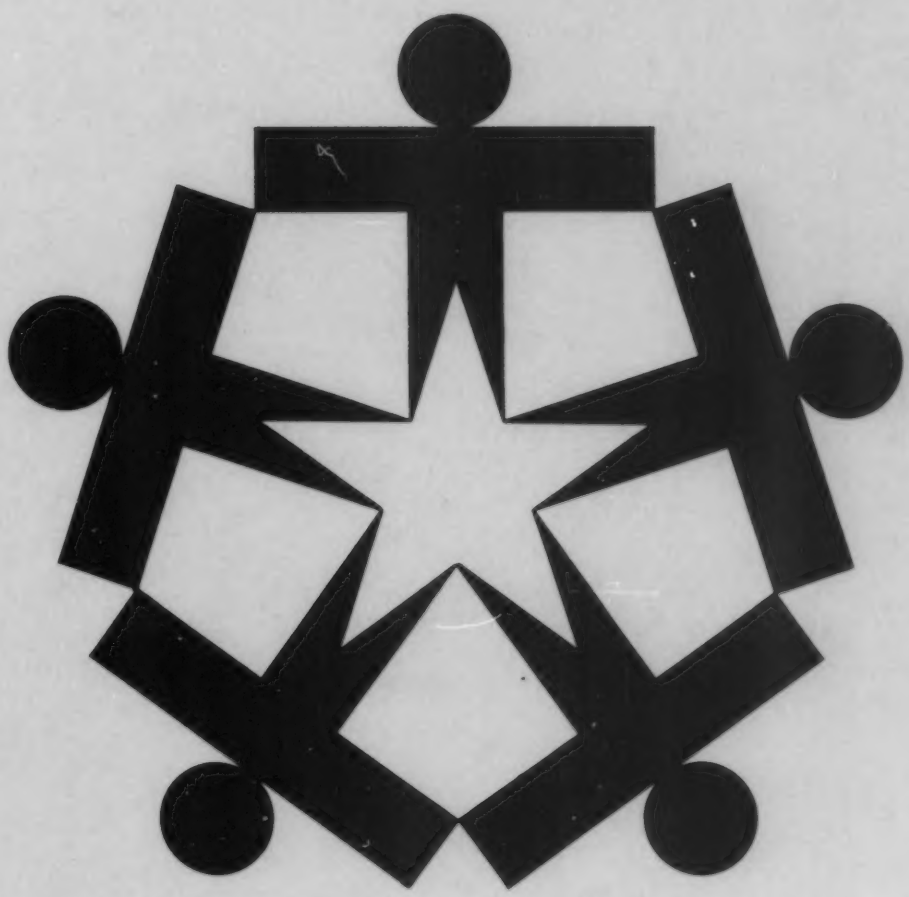

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ABSENTEEISM

10-1

BNA's job absence & turnover report--2nd quarter 1984. Bulletin to management (Bureau of National Affairs), p. 4-6, September 6, 1984.

Descriptors: *Absenteeism rates / *Labor turnover rates.

10-2

Morgan, Philip I. and H. Kent Baker.

Do you need an absenteeism control program? Supervisory management, 29:33-39, September 1984.

Descriptors: *Absenteeism control.

CAREER STAFFING

10-3

English, Carey W.

Leasing employes--an idea catches on. U.S. news & world report, 97:63-64, August 27, 1984.

Descriptors: *Career staffing / *Contractor personnel--Utilization.

10-4

Kleiman, Lawrence S. and Kimberly J. Clark.

User's satisfaction with job posting. Personnel administrator, 29:104-108, September 1984.

Descriptors: *Job posting / *Attitude surveys.

10-5

Rae, James H., Jr.

Job Opportunities System of Holiday Inns, Inc. Career Center bulletin (Columbia University), 4:5-6, no. 3 1984.

Descriptors: *Job posting--Case studies.

10-6

Zemke, Ron.

"Helpware": latest volley in the computer revolution. Training, 21:42-44+, August 1984.

Descriptors: *Career staffing / *Computers / Computer-assisted tests / Computer-assisted counseling / Computer-assisted instruction / Placement--Automation / Teaching--Aids and devices.

CHANGE, ORGANIZATIONAL

10-7

Gaertner, Gregory H., Karen N. Gaertner and David M. Akinnusi.

Environment, strategy, and the implementation of administrative change: the case of civil service reform. Academy of Management journal, 27:525-543, September 1984.

Descriptors: *Change, Organizational--Administration--Evaluation / *Civil service reform--Administration--Evaluation / *U.S. Environmental Protection Agency--Administration--Evaluation / *U.S. Mine Safety and Health Administration--Administration--Evaluation / Federal employees--Attitudes / Executives--Attitudes / Performance-based pay / Federal government.

10-8 Ia11.9 .V26p No. P-1380

Vance Bibliographies.

Organizational change: a selected bibliography of articles, by Joseph C. Santora. Monticello, Ill., 1984. 18 p. (Public administration series no. P-1380)

Descriptors: *Change, Organizational--Bibliography.

CIVIL SERIVICE, FEDERAL

10-9

McGurrin, Jim.

Trading democracy for elitism. Federal times, 20:9, September 17, 1984.

Descriptors: *Civil service / Senior executive service / Federal government.

CIVIL SERVICE, FOREIGN

10-10 M-Film

Kachacupt, Supin.

Policy roles and their implication to the administrative structure: a case analysis of policy formulators and policy implementors in Thailand's civil service system. Ann Arbor, Mich., University Microfilms, 1984.

1 microfilm reel.

Thesis (Ph.D.) -- Claremont Graduate School, 1984.

Descriptors: *Thailand--Civil service / *Executives--Characteristics--Research.

10-11 JN453 .T71Y8b

Young, Hugo.

But, Chancellor, by Hugo Young and Anne Sloman. London, British Broadcasting Corporation, 1984. 136 p.

Descriptors: *Great Britain--Civil service / *Great Britain--Executive departments / *Great Britain--Politics and government.

10-12 Ic166 .G79Y8n

Young, Hugo.

No, Minister, by Hugo Young and Anne Sloman. London, British Broadcasting Corporation, 1982. 112 p.

Descriptors: *Great Britain--Civil service / *Political executives.

COMMUNICATION

10-13

Denova, Charles C.

Tips for conducting better meetings. Supervision, 46:10, September 1984.

Descriptors: *Staff meetings / Communication in management.

10-14 Ie405 .Ex3e

Executive guide to teleconferencing, prepared by U.S. General Services Administration, Office of Information Resources Management. Washington, 1984. 12 p.

Descriptors: *Meetings--Handbooks, manuals, etc. / *Telecommunications / Federal government.

10-15

Glauser, Michael J.

Upward information flow in organizations: review and conceptual analysis. Human relations, 37:613-643, August 1984.

Descriptors: *Communciation techniques--Research / *Information theory (Psychology) / *Group dynamics--Research.

10-16

Grogg, Patricia M.

You can be a better speaker. Supervisory management, 29:15-17, September 1984.

Descriptors: *Public speaking / Communication in management / Executives--Abilities.

COMMUNICATION (Cont'd)

10-17 HD59.2 .L5oo

Lesly, Philip.
Overcoming opposition: a survival manual for executives. Englewood Cliffs, N.J., Prentice-Hall, 1984. 212 p.
Descriptors: *Communication in management / *Public relations / *Executives--Abilities.

10-18 Id55 .M34m

Markel, Michael H.
Make your point: a guide to improving your business and technical writing, by Michael H. Markel and R. J. Lucier. Englewood Cliffs, N.J., Prentice-Hall, 1983. 136 p.
Descriptors: *Reports--Preparation / *Memorandums / *Business report writing / *Technical writing.

10-19

Parlee, Mary B.
Getting a word in sex-wise. Across the board, 21:7-10, September 1984.
Descriptors: *Oral communciation / *Women--Characteristics / *Women executives.

10-20 HF5718.5 .St4p

Stewart, Rodney D.
Proposal preparation, by Rodney D. Stewart and Ann L. Stewart. New York, Wiley, 1984. 319 p.
Descriptors: *Proposal writing in business / *Contracts--Administration.

COMPENSATION

10-21

Daymont, Thomas N. and Paul J. Andrisani.
Job preferences, college major, and the gender gap in earnings. Journal of human resources, 19:408-428, Summer 1984.
Descriptors: *Pay rates--Research / *Women college graduates--Attitudes / *Occupational choice--Research / Work values--Research.

10-22

Ellig, Bruce R.
Incentive plans: short-term design issues. Compensation review, 16:26-36, Third quarter 1984.
Descriptors: *Incentive pay--Administration / *Bonus system.

10-23 Ie537 .Em7L 1984

Employee benefits in medium and large firms, prepared by the U.S. Department of Labor, Bureau of Labor Statistics. 1984. 1 v. (Bulletin no. 2213)
Descriptors: *Fringe benefits--Statistics.

10-24 Ie537 .F96f

Fundamentals of employee benefit programs. Washington, Employee Benefit Research Institute, 1983. 164 p.
Descriptors: *Fringe benefit administration.

10-25

Goldberger, Arthur S.
Reverse regression and salary discrimination. Journal of human resources, 19:293-318, Summer 1984.
Descriptors: *Pay rates--Statistical methods / *Women--Discrimination--Statistical methods / *Regression analysis / Women--Pay--Mathematical models.

10-26
Goodman, Walter.
Equal pay for 'comparable worth' growing as job-discrimination issue. New York times, p. B9+, September 4, 1984.
Descriptors: *Pay rates / *Women--Pay--Evaluation / *Women--Discrimination.

10-27
Marks, Marilyn.
State legislators, judges and now Congress examining "comparable worth." National journal, 16:1666-1670, September 8, 1984.
Descriptors: *Pay rates--Cases / *Pay rates--Law and legislation / *Women--Discrimination.

10-28 Ie52 .P29p
Pay equity and comparable worth. Washington, Bureau of National Affairs, 1984. 156 p. (BNA special report)
Descriptors: *Pay rates / *Pay rates--Cases / *Pay rates--Law and legislation / Women--Pay / Women--Discrimination.

10-29
Powers, Thompson N.
An idea with a long way to go. ABA journal (American Bar Association), 70:16+, September 1984.
Descriptors: *Pay rates / *Pay rates--Cases / *Women--Pay--Cases.

10-30
Schwab, John T.
Multiple regression: a method for upgrading salary surveys. Compensation review, 16:37-46, Third quarter 1984.
Descriptors: *Pay surveys / *Pay survey methods / *Compensation administration / Regression analysis.

10-31
Shaw, Kathryn L.
A formulation of the earnings function using the concept of occupational investment. Journal of human resources, 19:319-340, Summer 1984.
Descriptors: *Pay research / *Work experience--Research / Models and model-making.

10-32
U.S. President, 1981- (Ronald Reagan).
Federal civilian pay increases. Message to the Congress transmitting an alternative plan. August 30, 1984. Weekly compilation of Presidential documents, 20:1201, September 3, 1984.
Also published as House Document 98-248, 98th Congress, 2d session, titled Federal Pay Adjustments--Alternative Plan. House Document 98-248 includes pay schedules.
Descriptors: *Pay increases / Federal government.

10-33 Ia11.9 .V26p No. P-1321
Vance Bibliographies.
Comparable worth, by Earleen H. Cook. Monticello, Ill., 1983. 18 p. (Public administration series no. P-1321)
Descriptors: *Pay rates--Bibliography / *Women--Discrimination--Bibliography / Women--Pay--Bibliography.

COMPENSATION (Cont'd)

10-34
Vladeck, Judith P.
Equal access is not enough. ABA journal (American Bar Association), 70:16+, September 1984.
Descriptors: *Pay rates / *Women--Discrimination / *Pay rates--Cases / Women--Pay--Cases.

10-35
Weinberger, Theodore E.
A way to audit the job matches of salary survey participants. Compensation review, 16:47-58, Third quarter 1984.
Descriptors: *Pay surveys / *Compensation administration.

10-36 Ie537 .W62w
Why tax employee benefits?: an EBRI-ERF policy forum, edited by Dallas L. Salisbury. Washington, Employee Benefit Research Institute, 1984. 105 p.
Descriptors: *Fringe benefits--Taxation.

CREATIVE THINKING

10-37
Creative problem solving: uncorking the genie in the bottle. Productivity, 5:1-4, August 1984.
Descriptors: *Creative thinking--Methods / *Problem solving--Methods.

10-38
Lippert, Fred G.
Idea man? Supervision, 46:17-18, September 1984.
Descriptors: *Creative thinking / *Supervisors--Responsibilities.

DELEGATION

10-39
Huffmire, Donald W.
Learning to share the load. Nation's business, 72:30+, September 1984.
Descriptors: *Delegation / *Executives--Abilities / *Leadership style.

DISCIPLINE

10-40
Finkle, Arthur L.
Can a manager discipline a public employee? Review of public personnel administration, 4:83-87, Summer 1984.
Descriptors: *Discipline / *Adverse actions / *Adverse actions--Appeals--Costs / Appeals--Procedures.

ELECTRONIC DATA PROCESSING--EFFECTS

10-41 Id203 .C73c
Computerization of working life, edited by E. Fossum. New York, Halsted Press, 1983. 148 p.
Partial contents: Technology and employment, by Arne Maus; Working with visual display units, by Kari Thoresen; The office of the future -- some sociological perspectives on office work and office technology, by Arne Pape.
Descriptors: *Electronic data processing--Addresses, essays, lectures / *Offices--Automation.

ELECTRONIC DATA PROCESSING--EFFECTS (Cont'd)

10-42

Ergonomics: computing the human factor. PC: the independent guide to IBM personal computers, 3:108-122+, October 2, 1984.

Contents: Keyboard ergonomics for IBMs, by Winn L. Rosch; Straining to see the screen, by John Dickinson; Seeking a perfect chair, by Scott Kariya; Bio tech add-ons, by William K. Howard; Factoring in the human element, by Martin Porter; Workplaces that fit, by Mike Edelhart.

Descriptors: *Human engineering / *Working conditions / *Electronic data processing personnel / *Office furniture / Microcomputers / Office equipment.

10-43

Martin, Alexia.

Dilemma of the dislocated office worker. Office administration and automation, 49:26-28+, September 1984.

Descriptors: *Automation--Social aspects / *Unemployed / *Office workers / White collar workers / Technology--Social aspects.

10-44

Quible, Zane and Jane N. Hammer.

Office automation's impact on personnel. Personnel administrator, 29:25-26+, September 1984.

Descriptors: *Automation--Psychological aspects / *Change, Resistance to / *Personnel administration.

ELECTRONIC DATA PROCESSING PERSONNEL

10-45 Id201.2 .P18s

Palumbo, Thomas J.

Selected characteristics of persons in computer specialties: 1978. Washington, U.S. Department of Commerce, Bureau of the Census; for sale by the U.S. G.P.O., 1984. 27 p. (Current population reports, special studies. Series P-23 no. 134)

Descriptors: *Electronic data processing personnel--Characteristics / *Electronic data processing personnel--Statistics.

10-46

Weiss, Abe.

Improving individual and organizational performance. Career Center bulletin (Columbia University), 4:2-4, no. 3 1984.

Descriptors: *Electronic data processing departments--Management--Case studies / *Position standards / *Communication in management / Communication in personnel management / Goal setting / Feedback (Psychology) / Performance evaluation / Scientists--Management functions / Engineers--Management functions.

EMPLOYEE CONDUCT

10-47

Bequai, August.

Computers plus business equal liabilities. Personnel administrator, 29:35-40+, September 1984.

Descriptors: *Computer crimes / *Computer crimes--Law and legislation / *Executives--Responsibilities.

EMPLOYEE CONDUCT (Cont'd)

10-48 M-Film

Graham, Jill W.
Principled organizational dissent. Ann Arbor, Mich., University Microfilms, 1984. 1 microfilm reel.
Thesis (Ph.D.) -- Northwestern University, 1983.
Descriptors: *Dissent--Research / *Whistleblowing--Research / *Organizational behavior--Research.

10-49

Whiting, Neola L.
Taking the bite out of computer crime. Supervisory management, 29:29-32, September 1984.
Descriptors: *Computer crimes--Control / *Electronic data processing departments--Security measures.

EMPLOYEE HEALTH AND MEDICAL CARE

10-50

D'Arcy, Carl, John Syrotuik and C. M. Siddique.
Perceived job attributes, job satisfaction, and psychological distress: a comparison of working men and women. Human relations, 37:603-611, August 1984.
Descriptors: *Stress, Psychological / *Job satisfaction research / *Sex roles--Research.

10-51

Ivancevich, John M. and Michael T. Matteson.
A Type A-B person-work environment interaction model for examining occupational stress and consequences. Human relations, 37:491-513, July 1984.
Descriptors: *Stress, Psychological--Research / *Health, Employee--Research / Models and modelmaking.

10-52

Schroeder, Elinor P. and Sidney A. Shapiro.
Responses to occupational disease: the role of markets, regulation, and information. Georgetown law journal, 72:1231-1309, April 1984.
Descriptors: *Occupational diseases--Cases / *Occupational diseases--Law and legislation / *Occupational diseases--Economic aspects / Information policy.

10-53

Turecamo, Dorrine.
When you're more than a payroll number. Dynamic years, 19:66-69, September-October 1984.
Descriptors: *Mental health / *Employee counseling--Case studies / *Employee counseling--Administration.

EQUAL OPPORTUNITY IN EMPLOYMENT

10-54

Britt, Louis P., III.
Affirmative action: is there life after Stotts? Personnel administrator, 29:96-98+, September 1984.
Descriptors: *Affirmative action--Cases / *Seniority--Law and legislation / *Reduction in force--Law and legislation / Local government.

EQUAL OPPORTUNITY IN EMPLOYMENT (Cont'd)

10-55

The future of affirmative action and equal employment opportunity: a symposium, edited by Jack Rabin. Review of public personnel administration, 4:1-82, Summer 1984.

Contents: The future of affirmative action and equal employment opportunity, by Jack Rabin; Political and occupational barriers to the implementation of affirmative action: administrative, executive, and legislative attitudes toward representative bureaucracy, by Dennis Daley; Implementing public programs: equal employment opportunity, affirmative action, and administrative policy options, by Charles E. Davis and Jonathan P. West; The declining salience of affirmative action in Federal personnel management, by David H. Rosenbloom; Deregulation at the EEOC: prospects and implications, by Frank J. Thompson; The prognosis for affirmative action at the state level: a study of affirmative action implementation in Delaware, by Judith J. Hendricks; Evaluating affirmative action programs: a case study, by Elizabethann O'Sullivan and Debra W. Stewart.

Descriptors: *Affirmative action--Evaluation / *Equal opportunity in employment--Evaluation / *Executives--Attitudes / Affirmative action--Public opinion / Federal government / State government.

10-56

Hitt, Michael A. and Barbara W. Keats.

Empirical identification of the criteria for effective affirmative action programs. Journal of applied behavioral science, 20:203-222, no. 3 1984.

Descriptors: *Affirmative action--Research / *Affirmative action--Administration--Evaluation.

10-57 KF3464 .Sm5e

Smith, Arthur B., Jr.

Employment discrimination law: cases and materials, by Arthur B. Smith, Jr., Charles B. Craver and Leroy D. Clark. 2d ed. Charlottesville, Va., Michie Bobbs-Merrill, 1982. 1041 p.

Not available for interlibrary loan.

Descriptors: *Discrimination--Law and legislation / *Discrimination--Cases.

10-58 Ie529 .V88f

Voorhees, Valerie A.

Federal managers and EEO: how to avoid being implicated in an EEO complaint and what to do if you are. Washington, Federally Employed Women's Legal and Education Fund, 1983. 1 v.

Descriptors: *Discrimination appeals / *Discrimination--Law and legislation / *Equal opportunity in employment--Law and legislation / Federal government.

EXECUTIVES

10-59

Adams, Jerome, Robert W. Rice and Debra Instone.

Follower attitudes toward women and judgments concerning performance by female and male leaders. Academy of Management journal, 27:636-643, September 1984.

Descriptors: *Women executives--Attitudes toward / *Sex roles--Research / *Leadership--Research / Military personnel / Command of troops.

10-60 M-Film

Kesner, Idalene F.

Executive succession and organizational performance: an empirical investigation. Ann Arbor, Mich., University Microfilms, 1984. 1 microfilm reel.

Thesis (Ph.D.) -- Indiana University Graduate School of Business, 1983.

Descriptors: *Executive succession--Research.

EXECUTIVES--ABILITIES AND CHARACTERISTICS

10-61 Id72 .B81s

Brown, Arnold.
Supermanaging: how to harness change for personal and organizational success, by Arnold Brown and Edith Weiner. New York, McGraw-Hill, 1984. 283 p.
Descriptors: *Executives--Abilities / *Change, Organizational / *Technology--Social aspects / Social change.

10-62 Id33 .B82m

Brownstone, David M.
The manager's advisor, by David M. Brownstone, Irene M. Franck and Rosemary Guiley. New York, Wiley, 1983. 584 p.
Descriptors: *Executives--Abilities--Handbooks, manuals, etc. / *Executives--Responsibilities--Handbooks, manuals, etc.

10-63

Eads, Douglas H.
How today's managers can create tomorrow's leaders. Supervisory management, 29:18-20, September 1984.
Descriptors: *Executives--Abilities / *Leadership.

10-64

Ford, Robert and Frank McLaughlin.
Perceptions of socially responsible activities and attitudes: a comparison of business school deans and corporate chief executives. Academy of Management journal, 27:666-674, September 1984.
Descriptors: *Executives--Attitudes--Research / *Industry--Social aspects / *College professors--Attitudes.

10-65

Fredrickson, James W.
The comprehensiveness of strategic decision processes: extension, observations, future directions. Academy of Management journal, 27:445-466, September 1984.
Descriptors: *Executives--Abilities / *Decision-making--Research / *Corporate planning--Research.

10-66

How personal computers can trip up executives. Business week, p. 94+, September 24, 1984.
Descriptors: *Executives--Abilities / *Financial management--Automation / *Microcomputers / Computer programs.

10-67

Jenkins, Roger L., Richard C. Reizenstein and F. G. Rodgers.
Report cards on the MBA. Harvard business review, 62:20-22+, September-October 1984.
Descriptors: *Executives--Education / *Executives--Attitudes / *Master of business administration degree.

10-68

Moskal, Brian S.
Logjams at the top: and what can be done about it. Industry week, 222:30-32, August 20, 1984.
Descriptors: *Executive effectiveness / *Executives--Responsibilities / *Executives--Characteristics.

EXECUTIVES--ABILITIES AND CHARACTERISTICS (Cont'd)

10-69

The new breed of strategic planner: number-crunching professionals are giving way to line managers. Business week, p. 62-66+, September 17, 1984.

Descriptors: *Executives--Abilities / *Corporate planning--Case studies / *Leadership style.

10-70

Reardon, Kathleen K.

It's the thought that counts. Harvard business review, 62:136-141, September-October 1984.

Descriptors: *Executives--Abilities / *Cross cultural communication / *Contributions / Travel / Foreign countries.

10-71

Symons, Gladys L.

Career lives of women in France and Canada: the case of managerial women. Work and occupations, 11:331-352, August 1984.

Descriptors: *Women executives--Characteristics / *Career patterns.

EXECUTIVES--COMPENSATION

10-72

Crystal, Graef S.

Pay for performance: it's not dead after all. Compensation review, 16:24-25, Third quarter 1984.

Descriptors: *Executives--Pay / *Performance-based pay / Surveys.

10-73

Rock, Robert H.

Pay for performance: accent on standards and measures. Compensation review, 16:15-23, Third quarter 1984.

Adapted from "Performance management: chasing the right bottom line" by Robert H. Rock in Handbook of Wage and Salary Administration (McGraw-Hill, 1984).

Descriptors: *Executives--Pay / *Performance-based pay--Administration.

10-74

Taxing perks: a solution adds to the problem. Business week, p. 66-67, September 3, 1984.

Descriptors: *Executive perquisites--Taxation / Fringe benefits--Taxation.

EXECUTIVES--EVALUATION

10-75 Ie398.4 .Un58a

U.S. General Accounting Office.

An assessment of SES performance appraisal systems. Washington, 1984. 47 p. (B-204671)(GAO/GGD-84-16)

Descriptors: *Executives--Evaluation--Administration--Evaluation / *Senior executive service--Administration--Evaluation / Federal government.

EXECUTIVES--RESPONSIBILITES

10-76

Geneen, Harold S.

The case for managing by the numbers. Fortune, 110:78-81, October 1, 1984.

Descriptors: *Executives--Responsibilities / Business management--Case studies.

EXECUTIVES--TRAINING

10-77

Stamps, David.

Computer training: preparing for the micro invasion. Micro manager, p. 13-15, August 1984.

Micro Manager is a monthly supplement of MIS Week.

Decriptors: *Executives--Training / *Microcomputers--Study and teaching.

10-78 Ie424.53 .Un58o

U.S. General Accounting Office.

Office of Personnel Management should defer relocation of the Western Executive Seminar Center. Washington, 1984. 16 p. (B-215141)(GAO/GGD-84-80)

Descriptors: *Executive seminar centers--Administration--Evaluation / *Executives--Training--Costs / *Executive seminar centers--Costs / U.S. Office of Personnel Management--Administration--Evaluation / Federal government.

GROUP RELATIONS

10-79

Brown, Rupert and Jennifer Williams.

Group identification: the same thing to all people? Human relations, 37:547-564, July 1984.

Decriptors: *Group dynamics--Research / *Social role--Research.

10-80

Burke, W. Warner, Lawrence P. Clark and Cheryl Koopman.

Improve your OD project's chances for success. Training & development journal, 38:62+, September 1984.

Descriptors: *Group dynamics / *Organizational characteristics--Evaluation / *Quality of working life--Evluation / Consultants.

HANDICAPPED

10-81 Ie361 .B67d

Bowe, Frank G.

Disabled women in America: a statistical report drawn from Census Bureau data. Washington, President's Committee on Employment of the Handicapped, 1984. 26 p.

Descriptors: *Handicapped--Employment--Statistics / *Handicapped--Statistics / *Women--Statistics.

10-82 Ie361 .In8i

Interviewing guides for specific disabilities: diabetes. Prepared by U.S. Employment and Training Administration. Washington, U.S. G.P.O., 1984. 20 p.

Descriptors: *Diabetics--Employment / *Interviewing.

HEALTH PERSONNEL

10-83 Ie438 .SolB45s

Bergman, Anne S.

Social workers in medicine: pediatricians' perspectives, by Anne S. Bergman and Gregory K. Fritz. 1984. 17 p.

Paper presented at the National Association of Social Workers National Health Conference, June 9-12, 1984, Washington, D.C.

Descriptors: *Social workers--Utilization / *Social workers--Attitudes toward / Physicians--Attitudes.

HOURS OF WORK

10-84

Gannon, Martin J.

Preferences of temporary workers: time, variety, and flexibility. Monthly labor review, 107:26-28, August 1984.

Descriptors: *Temporary employees--Attitudes / *Temporary employment--Research / *Hours of work--Research.

10-85

Narayanan, V. K. and Raghu Nath.

The influence of group cohesiveness on some changes induced by flexitime: a quasi-experiment. Journal of applied behavioral science, 20:265-276, no. 3 1984.

Descriptors: *Flexible working hours--Research / *Employee attitudes / *Group relations--Research.

HUMAN RELATIONS

10-86 Id72.9 .An8m

Anthony, William P.

Managing your boss, by William P. Anthony with the assistance of Jane Wager. New York, AMACOM, 1983. 197 p.

Descriptors: *Organizational behavior / *Communication in management / Power (Social sciences).

10-87 Id72.9 .D49o

Devine, Irene B.

Organizational crisis and individual response: the case of the Environmental Protection Agency. Ann Arbor, Mich., University Microfilms, 1983. 238 p.

Thesis (Ph.D.) -- Case Western Reserve University, 1983.

Descriptors: *Organizational behavior--Research / *Cost reduction--Psychological aspects / U.S. Environmental Protection Agency--Administration--Evaluation / Federal government.

10-88

Kiechel, Walter, III.

How to manage your boss. Fortune, 110:207-208+, September 17, 1984.

Descriptors: *Human relations / *Executives--Characteristics / *Success in employment.

INSURANCE, HEALTH

10-89 Ie569 .C45e

Chollet, Deborah J.

Employer-provided health benefits: coverage, provisions and policy issues. Washington, Employee Benefit Research Institute, 1984. 141 p. (An EBRI-ERF policy study)

Descriptors: *Insurance, Health--Administration.

10-90

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Descriptors: *Insurance, Health--Statistics / *Sick leave--Statistics / *Insurance, Health--Costs.

INSURANCE, HEALTH (Cont'd)

10-91 Ie569 .Su5m

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Managing health care costs: private sector innovations, by Sean Sullivan with Polly M. Ehrenhaft. Washington, American Enterprise Institute for Public Policy Research, 1984. 106 p.
Descriptors: *Insurance, Health--Administration / *Insurance, Health--Case studies / *Medical care--Costs--Control / Cost control--Case studies.

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10-92

Dipboye, Robert L., Carlla S. Stramler and Gail A. Fontenelle.
The effects of the application on recall of information from the interview. Academy of Management journal, 27:561-575, September 1984.
Descriptors: *Interviewers--Characteristics / *Interviewing--Research / *Selection--Research / Applications for positions.

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Nordin, Nor R. and Ronald L. Jacobs.
Interviewing skills for instructional designers. Performance & instruction journal, 23:28, August 1984.
Descriptors: *Interviewing.

JOB SATISFACTION

10-94

Farrell, Dan and James C. Petersen.
Commitment, absenteeism, and turnover of new employees: a longitudinal study. Human relations, 37:681-692, August 1984.
Descriptors: *Job satisfaction research / *Absenteeism--Research / *Labor turnover--Research.

10-95

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Getting to work. Training & development journal, 38:71-72+, September 1984.
Descriptors: *Job satisfaction / *Quality of working life / *Work values.

JOB SEARCH

10-96 Ie135 .B38r

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Descriptors: *Resumes.

10-97

Massar, Evelyn.
Finding career alternatives. Career Center bulletin (Columbia University), 4:7+, no. 3 1984.
Descriptors: *Job search / *Second careers / Teachers.

10-98

Your next job. Management world, 13:8-18, September 1984.
Contents: Your next job--are you ready? by Joseph McKendrick; Tips for landing your next job, by Lou Pilla; Selling you, by Richard P. Shemetulskis.
Descriptors: *Job search / *Interviewing / *Career planning.

LABOR FORCE

10-99 HD5724 .Em7ei

Employment in the 1980s: jobs for a changing economy, edited by Ilene Grossman and Wendell Hannaford. Lexington, Ky., Council of State Governments, 1983. 67 p.
Speeches from a conference sponsored by the Council of State Governments, May 6-7, 1983, Boston, Massachusetts.
Descriptors: *Employment forecasts--Conferences / *Career opportunities--Conferences / *Futures (of society)--Conferences.

10-100 Id228 .Em7e

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Descriptors: *Labor force--Statistics / *Employment forecasts.

10-101 HD5724 .L64L

Linking employment problems to economic status, prepared by U.S. Bureau of Labor Statistics. Washington, U.S. G.P.O., 1984. 46 p. (Bulletin 2201)
Descriptors: *Unemployed--Statistics / *Underemployment--Statistics / *Proverty--Statistics.

LABOR-MANAGEMENT RELATIONS

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Atleson, James B.
Values and assumptions in American labor law. Amherst, Unversity of Massachusetts Press, 1983. 240 p.
Not available for interlibrary loan.
Descriptors: *Labor-management relations--Law and legislation / *Labor laws and legislation.

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Correlates of voting behavior in a union decertification election. Academy of Management journal, 27:654-659, September 1984.
Descriptors: *Representation election--Research / College professors--Attitudes.

10-104

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Descriptors: *Arbitration / *Alcoholic employees / *Drug abusers / *Arbitrators--Responsibilities.

10-105

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Unanticipated consequences of union-management cooperation: an interrupted time series analysis. Journal of applied behavioral science, 20:253-264, no. 3 1984.
Descriptors: *Grievances--Research / Participative management--Research.

10-106

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Why unions are running scared. U.S. news & world report, 97:62-65, September 10, 1984.
Descriptors: *Labor-management relations--Evaluation / *Unions--Evaluation.

10-107
Gomez-Mejia, Luis R. and David B. Balkin.
Faculty satisfaction with pay and other job dimensions under union and nonunion conditions. Academy of Management journal, 27:591-602, September 1984.
Descriptors: *Union members--Attitudes / *College professors--Attitudes / *Job satisfaction research / *Pay research.

10-108
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The arbitration of discrimination grievances in the aftermath of Gardner-Denver. Arbitration journal, 39:49-57, September 1984.
Descriptors: *Arbitration--Cases / *Discrimination appeals--Cases / *Discrimination appeals--Research / *Attorneys--Attitudes.

10-109 KF3319 .H91L
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The law of the workplace: rights of employers and employees. Washington, Bureau of National Affairs, 1984. 159 p.
Not available for interlibrary loan.
Descriptors: *Labor-management relations--Law and legislation / *Labor laws and legislation.

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Proceedings of the Spring meeting of the IRRA held in Cleveland, Ohio, May 2-4, 1984.
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Descriptors: *Labor-management relations / *Grievances--Procedures / *Removal / *Collective Bargaining.

10-111
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Labor arbitration: cutting cost and time without cutting quality. Arbitration journal, 39:34-41, September 1984.
Descriptors: *Arbitration / *Fact-finding.

10-112 S/I
Klatsky, Stephen A.
Getting what you bargain for. Defense managment journal, 20:38-39, Third quarter 1984.
Descriptors: *Collective bargaining / Federal government.

10-113
Narod, Susan.
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Descriptors: *Union organizing / *Women employees.

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10-114

Schuster, Michael.

Cooperation and change in union settings: problems and opportunities. Human resource management, 23:145-160, Summer 1984.

Descriptors: *Labor-management relations--Research / *Productivity improvement--Research / *Personnel administration.

10-115

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Descriptors: *Arbitrators--Characteristics / *Arbitrators--Attitudes.

10-116

Youngblood, Stuart A. and others.

The impact of work environment, instrumentality beliefs, perceived labor union image, and subjective norms on union voting intentions. Academy of Management journal, 27:576-590, September 1984.

Descriptors: *Unions--Research / *Job satisfaction research.

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10-117

Birnbrauer, Herman and Lynne A. Tyson.

Flexing the muscles of technical leadership. Training and development journal, 38:48-50+, September 1984.

Descriptors: *Leadership--Evaluation / *Leadership style / *Executives--Training.

10-118

Davis, Tim R. and Fred Luthans.

Defining and researching leadership as a behavioral construct: an idiographic approach. Journal of applied behavioral science, 20:237-251, no. 3 1984.

Descriptors: *Leadership--Research.

MANAGEMENT

10-119

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Descriptors: *Management--Periodicals / *Periodicals--Evaluation / College professors--Attitudes.

10-120 Id214.3 .C88qw

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Descriptors: *Management methods / *Quality control / *Executives--Responsibilities.

10-121

Green, James H.

Overcoming terminal fright. Supervisory management, 29:2-10, September 1984.

Descriptors: *Office management / *Offices--Automation / *Automation--Administration.

MANAGEMENT (Cont'd)

10-122 Id46.8 .K15m

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Management support systems. New York, Van Nostrand Reinhold, 1984. 115 p.

Descriptors: *Management information systems.

10-123 HJ9801 .M87c

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Descriptors: *Financial management--Textbooks / Corporations--Finance.

10-124 Id132 .R87m

Ruprecht, Mary M.

Managing office automation: a complete guide, by Mary M. Ruprecht and Kathleen P. Wagoner. New York, Wiley, 1984. 680 p.

Descriptors: *Offices--Automation / *Office practice--Automation / *Automation--Administration / Office management.

10-125 Id24 .Sr3q

Srivastava, U. K.

Quantitative techniques for managerial decision making: concepts, illustrations and problems, by U. K. Srivastava, G. V. Shenoy and S. C. Sharma. New York, Wiley, 1983. 923 p.

Descriptors: *Decision-making--Mathematical models / *Statistical decision.

10-126 Ia11.9 .V26p No. P-1456

Vance Bibliographies.

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10-127

Wilkinson, Roderick.

If you can't measure it--you can't manage it. Supervision, 46:14-16, September 1984.

Decriptors: *Management / *Supervisors--Responsibilities.

MIDDLE MANAGEMENT

10-128

Tsui, Anne S. and Barbara A. Gutek.

A role set analysis of gender differences in performance, affective relationships, and career success of industrial middle managers. Academy of Management journal, 27:619-635, September 1984.

Descriptors: *Middle managers--Attitudes / *Women executives--Attitudes toward / *Sex roles--Research.

MINORITY GROUPS--EMPLOYMENT

10-129 Ie152 .St9s

Study of United States Postal Service promotion policies and practices together with appendix: final report. Submitted by the Subcommittee on Postal Personnel and Moderization of the Committee on Post Office and Civil Service, House of Representatives. Washington, U.S. G.P.O., 1984. 422 p. (H. com. print. 98th Cong.)

Study conducted by Clark, Phipps, Clark & Harris, Inc.

Descriptors: *Minority groups--Employment--Research / *Promotion--Research / *U.S. Postal Service--Administration--Evaluation / Federal government.

MOBILITY

10-130

Felmlee, Diane H.

The dynamics of women's job mobility. Work and occupations, 11:259-281, 1984.

Descriptors: *Mobility, Occupational--Research / *Women--Employment--Research / *Part-time work--Research.

MORALE

10-131 M-Film

Umbach, L. Cutler.

Antecedents and consequences for morale of perceived legitimacy of task direction among skilled blue collar workers. Ann Arbor, Mich., University Microfilms, 1984. 1 microfilm reel.

Thesis (Ph.D.) -- Northwestern University, 1983.

Descriptors: *Morale--Research / *Blue collar workers--Attitudes / *Leadership--Research.

10-132 Ie543.9 .B54w

Bisignano, Dallas A.

Workforce motivation in 1983: a review for DOD policy implication. Springfield, Va., National Technical Information Service, 1984. 90 p. (AD A139115)

Thesis (M.S.) -- Naval Postgraduate School, 1983.

Descriptors: *Motivation research.

OCCUPATIONS AND OCCUPATIONAL CHOICE

10-133 Ie437 .N53t

Nickolas, George T.

Training requirements for changing times. Springfield, Va., National Technical Information Service, 1984. 5 p.

AD P002764.

Descriptors: *Purchasing agents--Characteristics / *Purchasing agents--Education / *Purchasing agents--Training / Qualifications / Federal government.

10-134

Secretaries: thumbs up on word-processing. Training, 21:95, August 1984.

Descriptors: *Secretaries--Attitudes / *Offices--Automation / Attitude surveys.

OLDER WORKER

10-135

Kieffer, Jarold A.

The coming opportunity to work until you're 75. Washington post, p. D1+, September 9, 1984.

Descriptors: *Older worker--Employment / *Retirement planning / *Work life.

ORGANIZATIONS

10-136

Cullen, John B. and Douglas D. Baker.

Administration size and organization size: an examination of the lag structure. Academy of Management journal, 27:644-653, September 1984.

Descriptors: *Organization size--Research / *Organizations--Theory / Universities and colleges.

ORGANIZATIONS (Cont'd)

10-137 Ia11.9 .V26p No. P-1381

Vance Bibliographies.

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Descriptors: *Organizations--Climate--Bibliography.

OVERSEAS PERSONNEL

10-138

Tung, Rosalie L.

Strategic management of human resources in the multinational enterprise. Human resource management, 23:129-143, Summer 1984.

Descriptors: *Overseas personnel--Research / *Employee development--Research / *International agencies--Research / Personnel administration--Research.

PARTICIPATIVE MANAGEMENT

10-139

Dewar, Don.

Measurement can mislead. Quality circle digest, 4:59-63, September 1984.

Descriptors: *Quality circles--Administration--Evaluation.

10-140

Galloso, Roberto.

Does your I.Q.C. measure up? Quality circle digest, 4:20-26, September 1984.

Descriptors: *Quality circles / *Productivity measurement / Surveys / Questionnaires.

10-141 Ie527 .Or3og

Organizational democracy and political processes, edited by Colin Crouch and Frank A. Heller. New York, Wiley, 1983. 676 p. (International yearbook of organizational democracy for the study of participation, co-operation and power, vol. 1)

Not available for interlibrary loan.

Descriptors: *Participative management--Comparative studies / *Industrial democracy--Comparative studies.

10-142

Quality circles come to India. Quality circle digest, 4:79-82, September 1984.

Descriptors: *Quality circles / *India.

10-143

Ray, Donna.

Hussmann Corporation: "quality (circles) that set industry standards." Quality circle digest, 4:67-75, September 1984.

Descriptors: *Quality circles--Case studies.

10-144

Simmons, John.

Five myths about democracy in the work place. Training, 21:8+, August 1984.

Descriptors: *Participative management / Employee ownership / Quality circles / Decision-making--Group method / Problem solving.

PARTICIPATIVE MANAGEMENT (Cont'd)

10-145

Ward, E. N.

What does management support for quality circles look like, anyway? Quality circle digest, 4:16-19, September 1984.

Descriptors: *Quality circles / Quality circles--Case studies.

10-146

Woronoff, Jon.

Why Japanese productivity looks so good. Quality circle digest, 4:27-30, September 1984.

Descriptors: *Participative management--Comparative studies / *Productivity--Comparative studies / *Japan.

PERFORMANCE EVALUATION

10-147 Ie398.9 .B26p

Barnes-Farrell, Janet L.

Personnel technology--performance appraisal, a process approach: a final report, by Janet L. Barnes-Farrell and Daniel R. Ilgen. Springfield, Va., National Technial Information Service, 1983. 7 p. (AD A138359)

Descriptors: *Performance evaluation--Research.

10-148

Moore, Dorothy P.

Evaluating in-role and out-of-role performers. Academy of Management journal, 27:603-618, September 1984.

Descriptors: *Performance evaluation--Research / *Sex roles--Research / In-basket technique.

10-149 Ie398 .P73i

Plumlee, Lynnette B.

Improving performance evaluation procedures: a content validation guide, by Lynnette B. Plumlee, A. E. Machemehl and Robert F. Utter. New York, AMACOM, 1983. 1 v. (loose-leaf)

Not available for interlibrary loan.

Descriptors: *Performance evaluation--Handbooks, manuals, etc. / *Performance evaluation--Methods.

10-150

Richards, Bob.

Is your performance-appraisal process ready to go to court? Training, 21:81-83, August 1984.

Descriptors: *Performance evaluation--Law and legislation.

PERSONNEL ADMINISTRATION

10-151

Carlisle, Linda K.

Working with employees to develop an automated personnel system. Personnel administrator, 29:75+, September 1984.

Descriptors: *Personnel administration--Automation / *Participative management / *Automation--Case studies / Local government.

PERSONNEL ADMINISTRATION (Cont'd)

10-152 Ie11 .H32h

The Hay report: emerging from the recession: the state of America's human resources, prepared by Hay Management Consultants. Philadelphia, 1983. 1 v. (loose-leaf)

Contents: Economic overview, by Rod Erickson; Changing employee attitudes: two different Americas--fast-growth vs. slow-growth organizations, by Michael R. Cooper; How corporate culture relates to success, by George G. Gordon; HR cost controls: trends and strategies, by Walter I. Jacobs; The turning point in human resources management, by David J. McLaughlin; Four traits of leadership, by Warren Bennis.

Not available for interlibrary loan.

Descriptors: *Personnel administration--Addresses, essays, lectures / *Employee attitudes--Addresses, essays, lectures.

10-153

Human resource management in action: an interview with Warde F. Wheaton and Larry M. Smith. Human resource management, 23:161-185, Summer 1984.

Warde F. Wheaton and Larry M. Smith work for Honeywell, Inc.

Descriptors: *Personnel administration--Case studies / *Employee development--Case studies / *Leadership style--Case studies.

10-154 Ie11 .R22re

Readings in personnel and human resources management, edited by Randall S. Schuler and Stuart A. Youngblood. 2d ed. St. Paul, West, 1984. 589 p.

Descriptors: *Personnel administration--Addresses, essays, lectures.

10-155 Ie11 .Sch8p 1984

Schuler, Randall S.

Personnel and human resource management. 2d ed. St. Paul, West, 1984. 700 p.

Descriptors: *Personnel administration--Textbooks.

10-156

Ulrich, Wendy L.

HRM and culture: history, ritual, and myth. Human resource management, 23:117-128, Summer 1984.

Descriptors: *Personnel administration--Research / *Culture--Research / *Personality--Research.

POLITICAL ACTIVITY

10-157 Ic36.3 .Un679h

U.S. Merit Systems Protection Board. Office of the Special Counsel.

Hatch Act facts about PACs. Washington, 1984. 8 p.

Descriptors: *Hatch Act / *Political activity / Federal government.

POSITION CLASSIFICATION

10-158 Ie29 .Un76m

U.S. Department of the Navy.

Manual for position classifiers. Rev. ed. Washington, 1983. 1 v. (loose-leaf). NAVSO P-2052.

Not available for interlibrary loan.

Descriptors: *Position classification--Handbooks, manuals, etc. / U.S. Department of the Navy--Rules and practice / Federal government.

POSITION CLASSIFICATION (Cont'd)

10-159 Ie22 .Un58d

U.S. General Accounting Office.

Description of selected systems for classifying Federal civilian positions and personnel. Washington, 1984. 27 p. (B-215627) (GGD-84-90)

Descriptors: *Position classification / *Position classification--Comparative studies / Federal government.

PRODUCTIVITY

10-160 Id214 .Af7p

Aft, Lawrence S.

Productivity measurement and improvement. Reston, Va., Reston, 1983. 429 p. + instructor's manual (43 p.)

Descriptors: *Productivity improvement--Textbooks / *Productivity measurement--Textbooks.

10-161

Harmon, Paul.

How to conduct a sales performance audit. Training, 21:59+, August 1984.

Descriptors: *Work measurement--Administration / *Performance / *Audits, Internal.

10-162

Loban, Lawrence.

When employees don't perform. Supervision, 46:3-5+, September 1984.

Descriptors: *Efficiency, Employee / *Performance / Supervisors--Responsibilities / Training / Feedback (Psychology).

10-163

Maranto, Cheryl L. and Robert C. Rodgers.

Does work experience increase productivity? A test of the on-the-job training hypothesis. Journal of human resources, 19:341-357, Summer 1984.

Descriptors: *Productivity--Research / *Work experience--Research / *On-the-job training--Research / Claims examiners / State government.

10-164 Id214 .N21r

National Productivity Advisory Committee.

Restoring productivity growth in America: a challenge for the 1980's. Washington, 1983. 62 p.

Descriptors: *Productivity improvement / *Economic policy.

10-165

Perl, Peter.

High-tech methods boost productivity, but at a cost. Washington post, p. A1+, September 3, 1984.

Second of a two-part article.

Descriptors: *Productivity improvement--Methods / *Automation / *Performance evaluation--Methods.

10-166

Perl, Peter.

Monitoring by computers sparks employe concerns. Washington post, p. A1+, September 2, 1984.

First of a two-part article.

Descriptors: *Productivity improvement--Methods / *Automation / *Working conditions--Evaluation / *Job satisfaction--Evaluation.

PRODUCTIVITY (Cont'd)

10-167 Id214.5 .P94p

Productivity programs and research in U.S. government agencies, edited by Bert T. King, Alan W. Lau and H. Wallace Sinalko. Springfield, Va., National Technical Information Service, 1983. 72 p.

Proceedings of a symposium held in Arlington, Va., June 27-28, 1983. AD-A137160.

Descriptors: *Productivity improvement--Conferences / *Productivity improvement--Case studies / *Productivity improvement--Research / Federal government.

PROFESSIONAL EMPLOYEES

10-168

Tinto, Vincent.

Patterns of educational sponsorship to work: a study of early occupational attainment from college to professional work. Work and occupations, 11:309-330, August 1984.

Descriptors: *Professional employees--Characteristics--Research / *Success in employment--Research / Universities and colleges / Prestige / Social status / Social classes.

PUBLIC ADMINISTRATION

10-169 Ia11.9 .Am3a

American public administration: a bibliographic guide to the literature, by Gerald E. Caiden et al. New York, Garland, 1983. 201 p. (Public affairs and administration series vol. 3)

Descriptors: *Public administration--Bibliography / *Politics and government--Bibliography.

10-170

Bacas, Harry.

Making government more businesslike. Nation's business, 72:46R-47R, September 1984.

Descriptors: *Public administration--Costs / *Cost control / *President's Private Sector Survey on Cost Control in the Federal Government / Federal government.

10-171 Ia11 .B83t

Brueggemann, William G.

Toward a value-centered theory of public administration. Los Angeles, University of Southern California, 1983. 320 p.

Thesis (Ph.D.) -- University of Southern California, 1983.

Descriptors: *Public administration--Theory / *Bureaucracy--Theory.

10-172 Ia11.1 .F31fe 1984

Federal advisory committees: twelfth annual report of the President, fiscal year 1983, prepared by the U.S. General Services Administration. Washington, 1984. 130 p.

Descriptors: *Executive advisory bodies--Yearbooks / *Administrative agencies--Yearbooks / *Presidents--U.S.--Yearbooks / Annual reports / Federal government.

10-173 Id86 .G35m

Gibson, Frank K.

Management of program evaluation, by Frank K. Gibson and James E. Prather. Athens, Carl Vinson Institute of Government, University of Georgia, 1984. 66 p.

Descriptors: *Program evaluation--Methods / *Program evaluation--Administration.

10-174 Id24 .J71i

Jones, Charles O.

An introduction to the study of public policy. 3d ed. Monterey, Calif., Brooks/Cole, 1984. 276 p.

Descriptors: *Policy formulation / *Program evaluation / Politics and government / Federal government.

10-175 Id24 .M28m

Making and managing policy: formulation, analysis, evaluation, edited by G. Ronald Gilbert. New York, Marcel Dekker, 1984. 359 p. (Public administration and public policy 23)

Partial contents: GAO and evaluation: a perspective from Elmer Staats, by Patrick J. Conklin and Elmer Staats; The passage of the Civil Service Reform Act of 1978: a dialogue with Alan K. Campbell, by Miriam Ershkowitz; An experiment in Federal personnel management: the Naval laboratories demonstration project, by Lloyd G. Nigro and Ross Clayton.

Descriptors: *Policy formulation--Addressess, essays, lectures / *Program evaluation--Addresses, essays, lectures / *Personnel administration / *Civil service reform--Law and legislation / Federal government.

10-176 Ia11.9 .M58b

Miewald, Robert D.

The bureaucratic state: an annotated bibliography. New York, Garland, 1984. 601 p. (Public affairs and administration series vol. 6)

Descriptors: *Bureaucracy--Bibliography / *Public administration--Bibliography / Comparative government--Bibliography.

10-177 HJ9802 .Un58a

U.S. General Accounting Office.

Agriculture's first-year implementation of the Federal Managers' Financial Integrity Act. Washington, 1984. 38 p. (B-202205) (GAO/RCED-84-138)

Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of Agriculture--Administration--Evaluation / Federal government.

10-178 HJ9802 .Un58dm

U.S. General Accounting Office.

Defense Mapping Agency's first-year implementation of the Federal Managers' Financial Integrity Act. Washington, 1984. 13 p. (B-202205)(GAO/NSIAD-84-101)

Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Defense Mapping Agency--Administration--Evaluation / Federal government.

10-179 HJ9802 .Un58dc

U.S. General Accounting Office.

Department of Commerce's first-year implementation of the Federal Managers' Financial Integrity Act. Washington, 1984. 26 p. (B-202205)(GAO/RCED-84-133)

Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of Commerce--Administration--Evaluation / Federal government.

10-180 HJ9802 .Un58de

U.S. General Accounting Office.
The Department of Energy's first-year implemenation of the Federal Managers' Financial Integrity Act. Washington, 1984. 28 p. (B-202205)(GAO/RCED-84-134)
Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of Energy--Administration--Evaluation / Federal government.

10-181 HJ9802 .Un58ds

U.S. General Accounting Office.
Department of State's first-year implementation of the Federal Managers' Financial Integrity Act. Washington, 1984. 23 p. (B-202205)(GAO/NSIAD-84-91)
Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of State--Administration--Evaluation / Federal government.

10-182 HJ9802 .Un58da

U.S. General Accounting Office.
Department of the Army's first-year implementation of the Federal Managers' Financial Integrity Act. Washington, 1984. 26 p. (B-202205)(GAO/NSIAD-84-92)
Desciptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of the Army--Administration--Evaluation / Federal government.

10-183 HJ9802 .Un58di

U.S. General Accounting Office.
Department of the Interior's first-year implementation of the Federal Managers' Financial Integrity Act. Washington, 1984. 27 p. (B-202205)(GAO/RCED-84-136)
Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of the Interior--Administration--Evaluation / Federal government.

10-184 HJ9802 .Un58fj

U.S. General Accounting Office.
First year implementation of the Federal Managers' Financial Integrity Act by the Department of Justice. Washington, 1984. 39 p. (B-202205)(GAO/GGD-84-63)
Descriptors: *Financial management--Evaluation / *Audits, Internal--Administration--Evaluation / *U.S. Department of Justice--Administration--Evaluation / Federal government.

10-185 HJ9802 .Un58fg

U.S. General Accounting Office.
First year implementation of the Federal Managers' Financial Integrity Act by the General Services Administration. Washington, 1984. 40 p. (B-202205) (GAO/GGD-84-57)
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Descriptors: *Reduction in force--Administration / *Communication in personnel management / Hospitals--Administration.

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Perceptions of job loss: a descriptive study of managerial and professional men and women. Ann Arbor, Mich., University Microfilms, 1983. 234 p.
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Descriptors: *Retirement, Early / Federal government.

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Features of nonfederal retirement programs. Washington, 1984. 28 p. (B-214421)(GAO/OCG-84-2)
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The effects of training, goal setting, and knowledge of results on safe behavior: a component analysis. Academy of Management Journal, 27:544-560, September 1984.
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Attrition of scientists and engineers at seven agencies. Washington, 1984. 34 p. (B-209389)(GAO/RCED-84-142)

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Descriptors: *Internal security / *Lie detectors and detection--Statistics / *Security classification (Government documents)--Statistics / Federal government.

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Shout, Howard F.

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Descriptors: *Tests, Performance--Research / *Attorneys--Tests / *Attorneys--Abilities.

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What do we need to know about a group before designing training for it? Training & development journal, 38:16-21, September 1984.

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Farrant, Alan W.

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Zemke, Ron.

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Descriptors: *Training administration / *Organizational performance--Evaluation.

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Adultery and evaluation. Performance & instruction journal, 23:25-26, August 1984.

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Carlisle, Kenneth E.

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Wessel, David.
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Descriptors: *Family (Sociological unit) / *Children of working parents / *Mothers--Employment.

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